



669 West 200 South

Salt Lake City, UT 84101

May 12, 2021

Weber County Commission  
Via Email

Re: Nomination of UTA Trustee

Dear Commissioners,

Utah's Public Transit District Act provides a process for various stakeholders to nominate candidates to the Governor for appointment on the Utah Transit Authority Board of Trustees. Beth Holbrook is currently serving as Trustee representing Davis, Weber and Box Elder Counties. Her position is up for reappointment in November 2021 and the Weber County Commission is designated to nominate one candidate to the Governor for consideration.

The Governor will receive nominations from five stakeholder bodies, including one nominee from each of the following:

- Davis Council of Governments
- Weber Area Council of Governments
- Davis County Commission
- Weber County Commission
- Box Elder County Commission

We are requesting that the Commission consider this on an upcoming agenda and submit your nomination by June 18<sup>th</sup> or earlier. The Commission will need to provide a letter of nomination and recommendation for your nominee. In addition, the nominee will need to complete an application on Utah's Boards and Commission website and submit a resume by June 18<sup>th</sup> as well.

Attached is a summary of the key provisions of the Act and information that will be helpful as you consider your nomination. Please feel free to reach out to me with any questions or to let me know how I can assist you. We look forward to working with you on this nomination opportunity and representing the interests of Weber County.

Best regards,

Annette Royle  
Director of Board Governance  
[ARoyle@rideuta.com](mailto:ARoyle@rideuta.com)  
(801) 244-7225



# Utah Transit Authority Board of Trustee Appointment Process 2021 – Northern Region Trustee

**Governing Statute:** [Utah Public Transit District Act](#)

Trustee nomination defined in §17B-2a-807.1 and 807.2

## Key Provisions of the Act:

- The Board of Trustees consists of three members appointed by the Governor, with advice and consent of the Senate. One Trustees will be appointed to represent each of the following:
  - Northern Region (Davis, Weber and Box Elder Counties)
  - Central Region (Salt Lake County)
  - Southern Region (Utah and Tooele Counties).
- Each nominee shall be a qualified executive with technical and administrative experience and training appropriate for the position.
- Appointed Trustees will be full-time employees of the transit district with compensation being determined by the Local Advisory Council (currently set at \$140,000 annually with standard executive benefits)
- Each Trustee shall serve for a term of four years and may serve an unlimited number of terms
- Each Trustee shall serve at the pleasure of the Governor

## Nomination Process:

The Governor will appoint one individual selected from nominations submitted from the following stakeholder bodies:

- Davis Council of Governments (1 nominee)
- Weber Area Council of Governments (1 nominee)
- Davis County Commission (1 nominee)
- Weber County Commission (1 nominee)
- Box Elder County Commission (1 nominee)

### *Statutory Notes:*

- *If the nominating entities for the respective region unanimously agree to retain the existing member of the Board of Trustees, the respective nominating bodies are not required to make nominations to the Governor and the Governor may reappoint the existing member to the Board of Trustees.*
- *A member of the Board of Trustees may serve an unlimited number of terms.*

## Timeline for 2021 Nomination:

- June 18      Nominees from stakeholder bodies are due to the Governor
- Letter of Nomination and Recommendation must be submitted (send to Annette Royle at [aroyle@rideuta.com](mailto:aroyle@rideuta.com))
  - Nominee must submit a resume (including name, address, email, and telephone number), and complete an application on [Utah's Boards and Commissions website](#). Candidate will need to complete a [UtahID registration](#) to file their application.

By August 17 Governor must appoint an individual to the Board of Trustees within 60 days of the stakeholder nominations. Following this appointment:

- A public comment period must be posted within 7 days and remain open for 30 days.

Mid-September Governor gives notice to Senate of his nomination at least 30 days before the date of an extraordinary session of the Senate  
*(Date could be earlier if the Governor's nomination is made earlier)*

Mid-October Senate's extraordinary session to confirm the Governor's nominee  
*(Date could be earlier if the Governor's nomination is made earlier)*

November 1 Northern Region Trustee term begins